

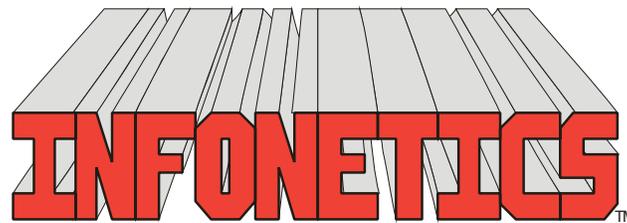
CYLINDER CONTROL SYSTEM

CYLINDER
CONTROL
SYSTEM



The **CYLINDER CONTROL SYSTEM** is used to track and manage the cylinders sold, leased, and/or rented to a customer. The system offers precise controls for establishing rates and computing charges for all cylinder traffic. Several reports and listings are available to provide information by cylinder/gas type, customer account and cylinder serial number.

Activity is automatically posted from the **ORDER/INVOICING SYSTEM** to the Cylinder activity file. Monthly rental invoices are then computed and printed for each customer on pre-printed stock forms. A full suite of **LEASE RENEWAL PROGRAMS** is available for automatic renewal of on-going cylinder leases. Finally, the bottom line dollar value of each Rent and/or Lease Invoice is updated to the Accounts Receivable System.



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CYLINDER SYSTEM MENU

CYLINDER CONTROL

- The **EDIT CYLINDER RENT RATES** program is used to add, change, view or delete customer's special Cylinder rental rate records.
- The **EDIT CYLINDER OWNS/LEASE** program is used to establish a customer's ownership and lease rights on certain cylinders.
- The **EDIT CYLINDER ACTIVITY** program is used to add, change, view, or delete Cylinder Shipped/Returned Activity history. Most activity though is automatically posted by the **ORDER INVOICING SYSTEM**.

REPORTS

- The **CYLINDER MASTER REPORT** program lists all relevant information regarding Cylinder Control for a customer.
- The **CYLINDER RATE LISTING** program produces a listing of all special customer Cylinder rates.
- The **CYLINDER OWNS/LEASE LISTING** program produces a listing of customer's ownership or lease records.
- The **CYLINDER ACTIVITY LISTING** program provides a detailed report of all cylinder shipped/returned history

RENTAL INVOICING

- The **CYLINDER EXCEPTION REPORT** program lists only those customers with error conditions.
- The **CREATE RENTAL INVOICES** program computes the demurrage/rental charges for each customer's account showing activity and/or an ending balance.



CYLINDER CONTROL MENU (SCREEN 1)

- The **PRINT RENTAL INVOICES** program prints a customer's rental invoices on pre-printed stock forms for mailing.
- The **RENTAL INVOICE JOURNAL** program lists the rental Invoices in numerical order with Taxable/Exempt subtotals.
- The **UPDATE RENTALS TO A/R** program automatically updates the Rental Invoices to Accounts Receivable for collections.



LEASE INVOICING

- The **CREATE LEASE RENEWAL FILE** program automatically creates new lease records for leases with terms expiring in the current month.
- The **CREATE LEASE INVOICES** program computes the lease invoices and tags each ownership record with the appropriate Lease Invoice number.
- The **PRINT LEASE INVOICES** program prints the Lease Invoice to be sent to the customer.
- The **LEASE INVOICE JOURNAL** program lists Lease Invoices in numerical order with Taxable/Exempt subtotals.
- The **UPDATE LEASES TO A/R** program automatically updates Lease Invoices to Accounts Receivable for collections.
- The **REMOVE LEASE INVC BATCH** program can automatically remove an entire batch of invoices if calculations are wrong.

MISCELLANEOUS

- The **VERIFY CYLINDER DATABASE** program is a maintenance program to ensure the internal integrity of the Cylinder database.
- The **PURGE CYL ACTIVITY DATA** program is a maintenance program used to remove old Activity data (shipped/returned history) from the Cylinder database.
- The **INCREASE CYLINDER RATES** program is used to increase special Customer Cylinder/Rental rates for selected groups of customers or parts.

FILE EDITORS

- **FILE EDITORS** provide low level access to the database for programmer/system administrator use only.

CYLINDER RENTAL RATES

The EDIT CYLINDER RATES program is used to add, change, view or delete customers' special demurrage/rental rate records. Rates established in this special program supersede rates applied by the **company-wide rate policy** established in the master file.

- Each customer and/or ship-to location may have special rates which automatically cascade from the mother account to child ship-to accounts.
- Rates can be by **cylinder class** (Cylinder, Liquid, Banks), or by specific part ID (OXYG, ACE3, NITH)

RATE FORMULAS AVAILABLE—RMDS Column

- R Rent:** End of month balance times flat monthly rate.
- M Monthly Demurrage:** End of month balance less credit for cylinders turned over this month times flat monthly rate.
- D Daily Demurrage:** End of month balance less credit for cylinders turned over this month times flat daily rate.
- S Straight Daily:** Elapsed time calculation. Charges only for number of days each cylinder is out, on a daily rate basis.

Customer/Vendor	Part	Description	RMDS	Rate	Days
1 C CYLINDERS			S	11.000	0
2	OXY093	93 OXYGEN	R	3.000	0
3	OXY125	125 OXYGEN	R	3.000	0
4	OXY150	150 OXYGEN	R	3.000	0
5	OXY251	251 OXYGEN	R	3.000	0
6					
7					
8					
9					
10					

EDIT SCREEN: EDIT CYLINDER RENT RATES

CYLINDER RATE LISTING

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The CYLINDER RATE LISTING program produces a listing of all special customer demurrage/rental rates.

- Output can be directed to the screen, .PDF preview, any printer, fax, email or a net worked harddrive on the server.

SETUP SCREEN: CYLINDER RATE LISTING

```

Logon: root@infonetx:/10          INFONETICS, Inc.          Mon Mar  9 16:42:44 2009          Page: 1
                                Cylinder Rate Listing

Customer- Name----- Description----- Formula --Rate Days
---Vendor ----- R/M/D/S -----

ERIE  1  ERIE STEEL ERECTORS CO.      BANK          R   40.000  0
      CYLINDERS          M    3.600  0
      LIQUID VESSELS     R   35.000  0

ERIE  2  ERIE STEEL ERECTORS CO.      BANK          R   45.000  0
      CYLINDERS          R    3.600  0
      LIQUID VESSELS     M   35.000  0
      50# CO2            S    0.180  0

FRANK 0  FRANKLIN COUNTY JT. VOC. SCHOOL 336 ARGON      M    3.750  0
      304 NITROGEN       R    4.250  0
      337 OXYGEN         R    5.000  0

ICECR 0  DAIRY QUEEN #161              CYLINDERS     R    4.000  0

JASPE 0  JASPER WELDING SUPPLY INC.     CYLINDERS     S    0.100  0

JCRAC 0  RACING\JC                    CYLINDERS     S    0.300  0
      50# CO2            M    2.000  0
      128 NITROGEN       S    0.100  0
      251 OXYGEN         M    5.000  0
      282 OXYGEN         D    0.166  0

JOE'S 0  JOE'S BODY SHOP              123456 CYLINDERS     R    4.000  0
      LIQUID VESSELS     M   32.000  0
      337 OXYGEN         S    0.150  0

JOHNSI 0 JOHNSON WELDING SUPPLY         CYLINDERS     R    0.000  0
    
```

SAMPLE OUTPUT: CYLINDER RATE LISTING



The EDIT CYLINDER OWNERSHIP program is used to establish a customer's ownership rights on certain cylinders. This prevents charging rent on cylinders a customer owns or leases.

- Three classes of ownership:
 - O **Owned** Outright
 - L **Leased** (from your company)
 - Z **Other/Indeterminate** Origin
- Original Invoice Number, Beginning and Expiration Date, Renewal Term and dollar amount recorded.

Part I.D.	Description	Order	Start	Expire	Mth	Quan	Amount	OLZ
1 OXY337	337 OXYGEN	18327	0	50707	12	2	30.00	L
2 ARG336	336 ARGON	18327	0	50707	12	1	15.00	L
3 OXY337	337 OXYGEN	30146	50807	50708	12	2	30.00	L
4 ARG336	336 ARGON	30146	50807	50708	12	1	15.00	L
5 OXY337	337 OXYGEN	48962	50808	50709	12	2	30.00	L
6 ARG336	336 ARGON	48962	50808	50709	12	1	15.00	L

At the bottom of the screen are navigation buttons: First, Prev, Next, Last, INFONETICS, Clear, Update, View, Delete, Exit.

EDIT SCREEN: EDIT CYLINDER OWNERSHIP/LEASE

The CYLINDER LEASE RENEWAL programs track and manage customers' ownership or lease records.

- Provides listing and lease renewal invoices for all leases coming up for renewal during a given month.
- Can also be used for tracking and invoicing of cylinder maintenance fees for customer owned cylinders.
- Report output can be directed to the screen, .PDF preview, any printer, fax, email or a networked harddrive on the server.

SMARTVIEW AND EXCLUSIVE RANGES IN EFFECT!

Customer/Vendor	ID	Rep	Terr	State	Flag
	-1	9999			ABCDEFGHIJKLM

Ownership Codes	Part	Start Date	Expire Date	Order	Mth	Quan	Amnt	Status
		9999999	9999999	999999999	0	0	0.00	(O,L,Z)

Output Device: 1

At the bottom of the screen are navigation buttons: INFONETICS, Go, View, Exit.

SETUP SCREEN: CYLINDER OWNS/LEASE LISTING



EDIT CYLINDER ACTIVITY

The EDIT CYLINDER ACTIVITY program is used to add, change, view, or delete Cylinder Shipped/Returned Activity history.

- * Normally, activity is transparently posted during order/entry in the ORDER/INVOICING SYSTEM.
- Can be used, if needed, for **stand-alone operation** of Cylinder Control System.
- Provides **complete history** of individual cylinder shipped/returned activity.
- Provides on-line **snapshot view of cylinder balances**.

Part	Description	Ship	Retd
1	OXY125 125 OXYGEN	1	3
TOTAL->		1	3

EDIT SCREEN: EDIT CYLINDER ACTIVITY

The CYLINDER BALANCE View Screen, accessible from EDIT CYLINDER ACTIVITY, gives a snapshot of customers' cylinder balances.

- View **Customers' Cylinder Balances** for each specific gas/size: Beginning, Shipped/Returned this month, Ending, Customer Owned or Leased, and Rented Balance..
- Shows **number of serial numbers** on file for each cylinder.
- Shows customer's **special gas selling price and rental formula/rate**.
- **Overall totals** are available at end of view screen.

Part/Description	Gas	Price	Rent Rate	-Beg	Ship	Retd	-End	-SN#	-Ownership	NET-BAL
OXY064	OXYGEN	8.1600	R 3.600	2			2			2
OXY125	OXYGEN	10.0000	R 3.600	2			2			2
OXY251	OXYGEN	19.2300	R 3.600	2		2	0	1		0
OXY251M	OXYGEN MEDICAL	19.1250	R 3.600	5			5			5
OXY282	OXYGEN	13.2600	R 3.600	18			18			18
OXY337	OXYGEN	14.2800	R 3.600	17			17		2	15
PRO020	PROPANE	8.8000	R 3.600	0			0			0
PRO033	PROPANE	15.0000	R 3.600	3			3			3

VIEW SCREEN: EDIT CYLINDER ACTIVITY

CYLINDER MASTER REPORT

CYLINDER
CONTROL
SYSTEM



```

Cylinder Master Report(root@infonetx/10)
Logon: root@infonetx:/10  Cylinder Master Report  Mon Mar 9 17:39:37 2009
Report Completed
Customer/Vendor  ID LITTL - 1  Name  ZIP
Sequence(N/A/1/2/C/Z/V)  Num ID, Alpha, Addr1, Addr2, City, Zip  ABCDEFGHIJKLM
Customer Codes  Type  Rep  Terr  State  Flag
Cylinder Activity  Date 30109  Part  Type  Order 0
Fields To Print  Rates Y  Ownership Y  Activity Y  Serial# Y  Cust Totals Y
Exception Reporting
Exceptions Only (Y/N)  Check Missing Rates  N
Inactivity Rate 25 - 200  Check UnEven Exchanges  N
Inactivity Minimum 4  Check Serial# Balances  N
Check Out Of Balance Y  Show Rented Balance Only  N
Page Break (Y/N)  Show Each Customer On Separate Page  N
Grand Total (Y/N)  Y
Output Device 1
INFONETICS  Go  View  Exit
    
```

SETUP SCREEN: CYLINDER MASTER REPORT

The CYLINDER MASTER REPORT program lists all relevant information regarding Cylinder Control for a customer; Rates, Ownership, Beginning Balance, Current Activity and Ending Balance with Cylinder Value.

The CYLINDER EXCEPTION REPORT lists the same information but isolates only those customers with error conditions.

- Master report lists **Rates, Ownership, Beginning Balance, Current Activity & Ending Balance** with Cylinder Value.
- Exception report shows **only customers with error conditions:**

- **Out Of Balance** (negative cylinder balance).
- **Low/High Activity Rate** (Turning over too many or too few times per month).
- **Missing Rates or Uneven Exchanges.**
- **Incorrect Serial Number Balances.**

- Detailed/Summary modes available. Different sections can be turned on/off as desired.
- Can be run for **selected Part ID's** to check on location and activity of certain cylinders.
- Output can be directed to the screen, .PDF preview, any printer, fax, email or a networked harddrive on the server.

```

Logon: root@infonetx:/10  INFONETICS, Inc.
                          Cylinder Master Report
                          From 03/01/09 Thru 03/09/09

Cust/Vend Name & Address/Contact----- Billing Address/Telephone-----
LITTL 1 DAVID LITTLE AUTO WRECKING CO.  NEW MIDDLETOWN FINANCE CO.
      YARD #1  P.O. BOX 9987
      15 PLANK ROAD  ATTN: LITTLE AUTO WRECKING CO.
      NEW SPRINGFIELD, OH 44403  NEW MIDDLETOWN, OH 44304
      MS. LILLY LITTLE  216-793-8917

Type Code----- F --Rate Days
BANK R 45.000 0
CYLINDERS R 3.600 0
LIQUID VESSELS R 35.000 0

Part----- Description----- F --Rate Days
ANAL90 150# ANHYDROUS S 0.150 0

---Order --Start-- --Expire-- Mth Part----- Description----- Own'd Leas'd Other
48962 05/08/08 05/07/09 12 OXY337 337 OXYGEN 2
48962 05/08/08 05/07/09 12 ARG336 336 ARGON 1

---Order --Date-- Part----- Description----- Begin Shpd Ret'd --Ba1
GasPrice LastDate Part----- Description----- Begin Ship Ret'd --End Value(End) ---Owned(O)--- ---Leased(L)--- ---Other(Z)--- --Net=End-Own- RentRate
12.5000 06/13/06 ACE3 22 0 0 22 0.00 3 900.00 R 3.600
18.00 01/04/89 ACE5 #5 ACETYLENE 3 0 0 3 900.00 3 885.00 R 3.600
9.625 06/13/06 ACEB B ACETYLENE 3 0 0 3 885.00 3 600.00 R 3.600
52.4000 07/23/91 ARG/CO2/8218T 375 ARG-CO2 MIX 3 0 0 3 600.00 3 250.00 R 3.600
52.40 06/13/06 ARG336 336 ARGON 1 0 0 1 250.00 1 250.00 R 3.600
0.00 05/28/93 CYL-DEP CYLINDER DEPOSIT 26 0 0 26 0.00 26 0.00 R 0.000
8.1600 01/19/93 OXY064 64 OXYGEN 2 0 0 2 200.00 2 200.00 R 3.600
10.00 06/13/06 OXY125 125 OXYGEN 2 0 0 2 200.00 2 200.00 R 3.600
19.1250 01/20/89 OXY251M 251 OXYGEN MEDICAL 5 0 0 5 1250.00 5 1250.00 R 3.600
13.26 06/13/06 OXY282 282 OXYGEN 18 0 0 18 1800.00 18 1800.00 R 3.600
14.28 06/13/06 OXY337 337 OXYGEN 17 0 0 17 5100.00 17 5100.00 R 3.600
10.0000 06/14/91 PRO0033 33# PROPANE 3 0 0 3 300.00 3 300.00 R 3.600
1.00 10/02/89 PRO100 100# PROPANE 2 0 0 2 200.00 2 200.00 R 3.600
0.0000 01/29/94 RENT-REG REGULATOR RENTAL 1 0 0 1 0.00 1 0.00 R 5.000
0.0000 01/29/94 RENT-WELD WELDER RENTAL 1 0 0 1 0.00 1 0.00 S 9.000
12/11/07 Customer Total * 109 0 0 109 11685.00 0 0.00 3 850.00 0 0.00 109 11685.00
*ERROR* Low Activity Rate
    
```

SAMPLE OUTPUT: CYLINDER MASTER REPORT



The application of the RENTAL INVOICING SYSTEM involves three steps:

STEP 1: CREATE RENTAL INVOICES

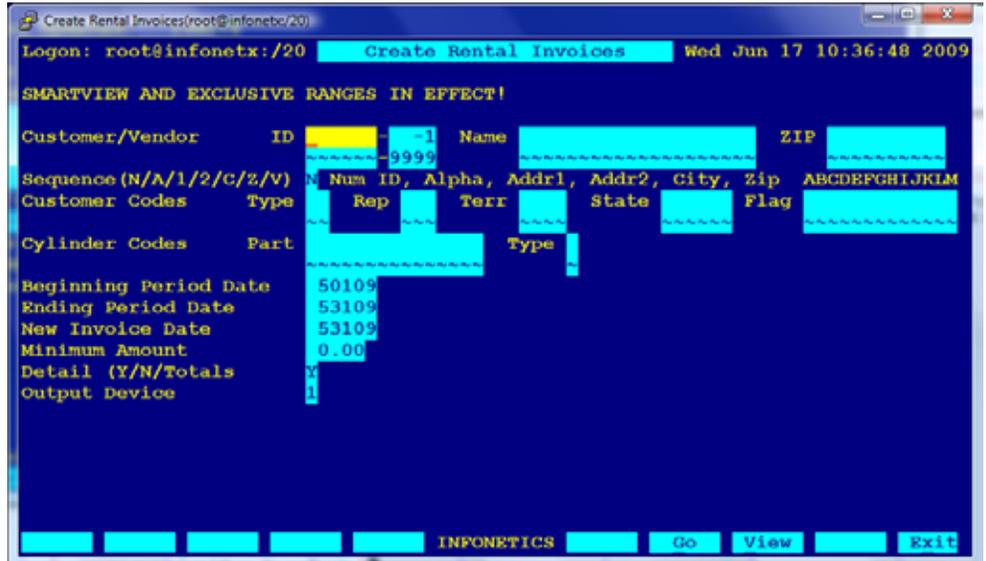
- Automatic calculation of Rental Invoice for each account showing activity and/or ending balance.
- Can be configured to charge by specific Part ID or group different parts together in categories.
- Rental Invoice Journal produced automatically.

STEP 2: PRINT RENTAL INVOICES

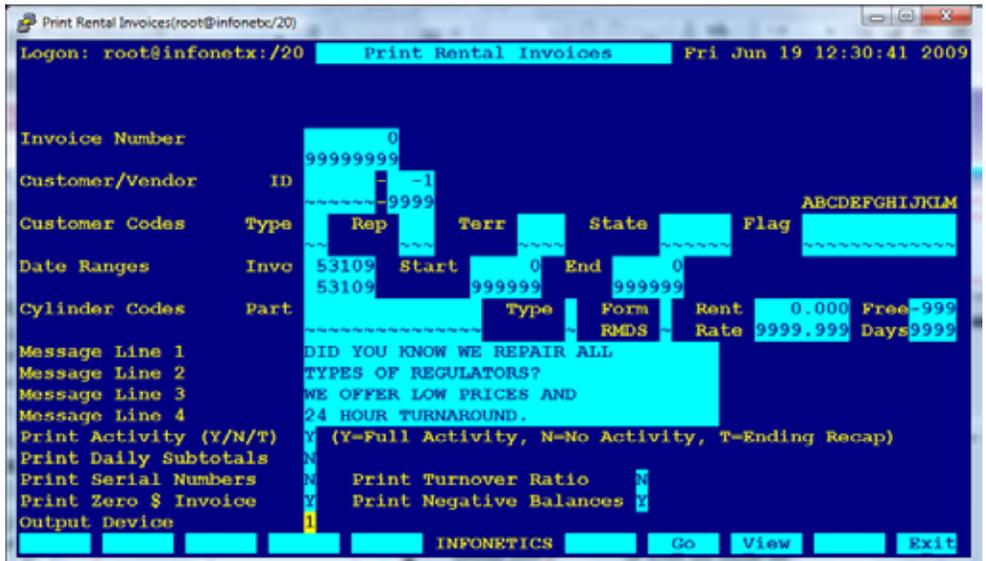
- Formatted output of customer's Cylinder invoice on preprinted forms for mailing to customer.
- Lists customer's beginning balances, monthly activity by Part ID per invoice, ending balances and charges.
- Option to display serial numbers available.
- Four lines of general purpose messaging available.
- Lists value of cylinders in customer's possession.
- Output can be directed to the screen, PDF preview, one of several printers, fax, email, or a networked harddrive.

STEP 3: UPDATE RENTALS TO A/R

- Updates Rental invoice totals to receivables.
- Update Rentals To A/R (audit trail) produced automatically.



SETUP SCREEN: CREATE RENTAL INVOICE



SETUP SCREEN: PRINT RENTAL INVOICES

RENTAL INVOICING

CYLINDER
CONTROL
SYSTEM



RENTAL/LEASE INVOICE



**Your Company Name
& Logo Goes Here**

1234 Somewhere Street • Some City, OH 43123
Phone (123) 123-1234 • Fax (123) 123-1235

NEW MIDDLETOWN FINANCE CO. P.O. BOX 9987 ATTN: LITTLE AUTO WRECKING CO. NEW MIDDLETOWN, OH 44304	DAVID LITTLE AUTO WRECKING CO. YARD #2 15 PLANK ROAD NEW SPRINGFIELD, OH 44403
--	--

INVOICE NO.	CUSTOMER ID.	PURCHASE ORDER NO.	DATE	PAGE
100093	LITTL 0	12456	01/31/09	1

INVOICE	DATE	DESCRIPTION	BAL.	TRIP	RET'D	END	CHECKS	DUE	RATE	AMOUNT
BEGIN	01/01/09									
		#5 ACETYLENE	1							
		B ACETYLENE	1							
		125 CF ARGON	103							
		336 ARGON	1293							
		50# CO2	137							
		E NITROUS OXIDE	161							
		256 NITROGEN	22							
		125 OXYGEN	6							
		125 OXYGEN MEDICAL	73							
		251 OXYGEN	11							
		337 OXYGEN	2							
		D OXYGEN MEDICAL								
----- M O N T H L Y A C T I V E T Y -----										
198069	01/03/09	125 OXYGEN	22	1	3	20				
----- R E C A P -----										
ENDING	01/31/09									
		#5 ACETYLENE	1							
		B ACETYLENE	1							
		125 CF ARGON	103							
		336 ARGON	1293							
		50# CO2	137							
		E NITROUS OXIDE	161							
		256 NITROGEN	22							
		125 OXYGEN	6							
		125 OXYGEN MEDICAL	73							
		251 OXYGEN	11							
		337 OXYGEN	2							
		D OXYGEN MEDICAL								

SUB-TOTAL

TOTAL DUE

CYLINDER VALUE

A FINANCE CHARGE OF 1.5% PER MONTH (WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%) WILL BE APPLIED TO YOUR UNPAID PAID DUE BALANCE.

SAMPLE OUTPUT: RENTAL INVOICE

RENTAL/LEASE INVOICE



**Your Company Name
& Logo Goes Here**

1234 Somewhere Street • Some City, OH 43123
Phone (123) 123-1234 • Fax (123) 123-1235

NEW MIDDLETOWN FINANCE CO. P.O. BOX 9987 ATTN: LITTLE AUTO WRECKING CO. NEW MIDDLETOWN, OH 44304	DAVID LITTLE AUTO WRECKING CO. YARD #2 15 PLANK ROAD NEW SPRINGFIELD, OH 44403
--	--

INVOICE NO.	CUSTOMER ID.	PURCHASE ORDER NO.	DATE	PAGE
100093	LITTL 0	12456	01/31/09	2

INVOICE	DATE	DESCRIPTION	BAL.	TRIP	RET'D	END	CHECKS	DUE	RATE	AMOUNT
		E NITROUS OXIDE	6							
		EN NITROGEN	73							
		EN OXYGEN	11							
		EN OXYGEN MEDICAL	2							
----- C O M P U T A T I O N S -----										
COMPUTATIONS:		CYLINDERS	1815	1	3	1813	0	1813	2.120	3842.56
		HAZMAT COMPLIANCE	1	0	0	1	0	1	2.500	2.50

SUB-TOTAL 3846.06

OHIO TAX 0.00

TOTAL DUE 3846.06

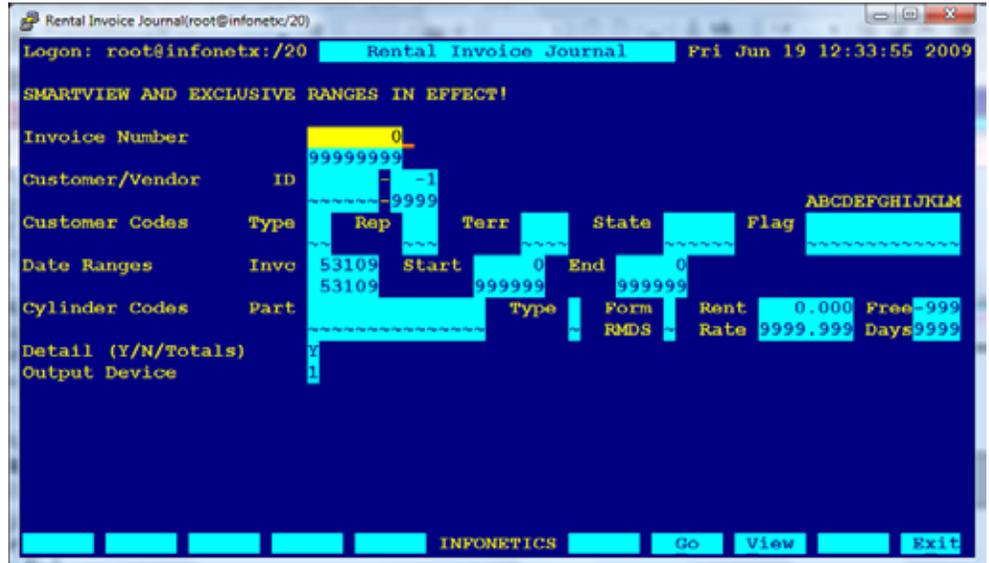
CYLINDER VALUE 356290.00

A FINANCE CHARGE OF 1.5% PER MONTH (WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%) WILL BE APPLIED TO YOUR UNPAID PAID DUE BALANCE.



The RENTAL INVOICE JOURNAL program lists the Rental Invoices in numerical order with Taxable/Exempt Subtotals by taxing district.

- Lists invoices **in numerical** (journal) order.
- Detailed/Summary modes available.
- Report shows **state sales tax/exempt totals**.
- Shows **subtotals by rent formula with average rent/cylinder**.
- Shows **subtotals by cylinder type groups with average rent/cylinder**.
- Can be **restricted** by invoice number, customer range or detail, dates, tax profile and rent formula, rates or number of free days.
- Output can be directed the screen, .PDF preview, any printer, fax, email or a networked haddrive on the server.



SETUP SCREEN: RENTAL INVOICE JOURNAL

a

RENTAL INVOICE JOURNAL

CYLINDER
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Logon: root@infonetx:/20	INFONETICS, Inc.	Rental Invoice Journal	Fri Jun 19 12:47:11 2009
			Page: 1
All Invoices, Invoiced 01/31/09			
-Invoice Customer/Vendor----- P.O.----- Invoiced -Begin-- ---End-- State-- Rate CylValue -----			
Description----- Formula-- --Rate Days Beg Shp Ret End Own Due ---Amount -----Tax ----Total			
100081 ERIE	1 ERIE STEEL EREC S8889655	01/31/09 01/01/09 01/31/09 PA	0.00 5850.00
	ERIE SHIP YARD		
	115 DOCK STREET		
	ERIE, PA 17193		
	CYLINDERS	DEMURRAG 3.600 0 37 0 0 37 2 35	126.00 126.00
	CYLINDER DEPOSIT(S)	RENT 0.000 0 27 0 0 27 27 0	0.00 126.00
	HAZMAT COMPLIANCE	RENT 2.500 0 1 0 0 1 0 1	2.50 128.50
	INVOICE TOTAL *		65 0 0 65 29 36 128.50 0.00 128.50
100082 ERIE	2 ERIE STEEL EREC S8889655	01/31/09 01/01/09 01/31/09 PA	Y 6.00 39150.00
	BUFFALO SHIP YARD		
	642 WAREHOUSE ROAD		
	BUFFALO, PA 17193		
	BANK	RENT 45.000 0 3 0 0 3 0 3	135.00 135.00
	CYLINDERS	RENT 3.600 0 77 0 0 77 44 33	118.80 253.80
	50# CO2	DAY RENT 0.180 0 4 0 0 4 0 124	22.32 276.12
	LIQUID VESSELS	DEMURRAG 35.000 0 5 0 0 5 0 5	175.00 451.12
	HAZMAT COMPLIANCE	RENT 2.500 0 1 0 0 1 0 1	2.50 453.62
	INVOICE TOTAL *		90 0 0 90 44 166 453.62 27.22 480.84
	GRAND TOTAL **		582.12 27.22 609.34
Tax Totals:----- --Exempt --Taxable -----Tax ----Total			
PA	*****	128.50 0.00 0.00	128.50
PA	Y PA TAX	0.00 453.62 27.22	480.84
		128.50 453.62 27.22	609.34
Formula Totals: ---Begin ---Ship ---Return ---Ending Own/Lease -----Due ---Amount ---Average			
MONTHLY RENT	109	0 0 109	71 38 258.80 6.81
DAILY RENT	4	0 0 4	0 124 22.32 5.58
DEMURRAGE	42	0 0 42	2 40 301.00 7.52
Type Totals:----- --Begin ---Ship ---Return ---Ending Own/Lease -----Due ---Amount ---Average			
B BANK	3	0 0 3	0 3 135.00 45.00
C CYLINDERS	118	0 0 118	46 192 267.12 3.71
D CYLINDER DEPOSIT(S)	27	0 0 27	27 0 0.00
L LIQUID VESSELS	5	0 0 5	0 5 175.00 35.00
HAZMAT COMPLIANCE	2	0 0 2	0 2 5.00 2.50
Page: 1 Rental Invoice Journal Fri Jun 19 12:47:11 2009			

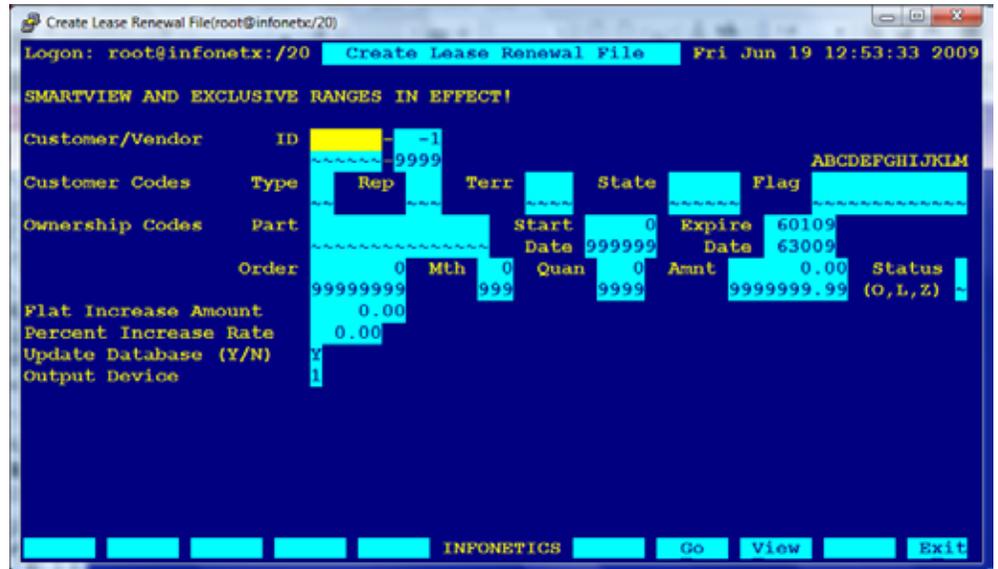
SAMPLE OUTPUT: RENTAL INVOICE JOURNAL



The LEASE/INVOICING suite of programs is used in the following four steps:

STEP 1: CREATE LEASE RENEWAL FILE

- **Automatic creation** of new Owns/Lease records for leases scheduled to expire during current month.
- **Lease rates can be increased by percentage or flat amount** as program is run.
- **Warnings** are included if **customer's cylinder balances differ from leased balances** so number of leased cylinders can be adjusted accordingly.
- Can also be used to **invoice for cylinder maintenance fees** on customer owned cylinders if desired.



STEP 2: CREATE LEASE INVOICES

- **Automatic calculation of Lease Invoice** for each account **showing activity and/or ending balance**.
- Can be configured to charge by **specific Part ID** or **group different parts together in categories**.
- Lease **Invoice Journal** (audit trail) produced automatically.

STEP 3: PRINT LEASE INVOICES

- **Formatted output** of customer's Lease Invoice on regular **pre-printed rent invoice forms** for mailing to customer.

- Monthly activity not normally shown since this is a lease renewal.
- **Four lines** of general purpose **messaging** available.
- Output can be directed to the screen, one of several printers, fax modem, or DOS diskette.

STEP 4: UPDATE LEASES TO A/R

- **Updates Lease invoice totals** to receivables.
- Lease **invoice journal** (audit trail) produced automatically.